

## External Lecture Request Form

(for school use)

<b>About school</b>	<b>Name of the school</b>	
	<b>School address</b>	
<b>About applicant</b>	<b>Name of the applicant</b>	
	<b>Applicant's title</b> (Ex.: In charge of 3 <sup>rd</sup> grade)	
	<b>Applicant's contact</b>	TEL E-mail
<b>About lecture</b>	<b>Purpose of the lecture</b>	
	<b>Preferred lecture theme</b>	
	<b>Preferred lecturer</b>	
	<b>Preferred lecture date</b>	
	<b>Lecture time</b>	AM/PM      From      to
	<b>Language</b>	<input type="checkbox"/> Japanese <input type="checkbox"/> English <input type="checkbox"/> Either
	<b>Honorarium</b>	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Undecided
	<b>Who bears the expenses</b> (accommodation, transportation etc. )	
<b>Students who listen to the lecture</b>	<b>Grade of the students</b>	
	<b>Number, and details if known</b> (how many Science course students etc.)	
<b>Photography and videography</b>	<b>Are you shooting photos?</b>	<input type="checkbox"/> Yes, and we share them with ELSI <input type="checkbox"/> Yes, but we cannot share them with ELSI <input type="checkbox"/> No, we do not shoot photos
	<b>Are you taking video?</b>	<input type="checkbox"/> Yes, and we will publish it later. <input type="checkbox"/> Yes, but it is only for the record and we will not publish it. <input type="checkbox"/> No, we do not shoot video
<b>If this is a part of an event</b>	<b>Event title if the lecture is a part of an event</b>	
	<b>Venue and the address if it is outside the school</b>	
	<b>Organiser</b>	

<b>Other</b>	<b>Other details</b>	
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\*The personal information you provide will not be used for any other purpose than this application for a visit.

Please submit this form to:

ELSI PR office

TEL: 03-5734-3163

E-mail: [pr@elsi.jp](mailto:pr@elsi.jp)