Application Date:

Earth-Life Science Institute (ELSI), Tokyo Institute of Technology

**External Lecture Request Form**

（for school use）

|  |  |  |
| --- | --- | --- |
| **About school** | **Name of the school** |  |
| **School address** |  |
| **About applicant** | **Name of the applicant** |  |
| **Applicant’s title** (Ex.: In charge of 3rd grade) |  |
| **Applicant’s contact** | TEL E-mail |
| **About lecture** | **Purpose of the lecture** |  |
| **Preferred lecture theme** |  |
| **Preferred lecturer** |  |
| **Preferred lecture date** |   |
| **Lecture time** | AM/PM　　　 　　From　　　 　 to |
| **Language** | □Japanese　　　　　　　　□English　　　 　□Either  |
| **Honorarium** | □Yes　　　　　　　　 　　□No　　　　　 □Undecided |
| **Who bears the expenses** (accommodation, transportation etc. ) |  |
| **Students who listen to the lecture** | **Grade of the students** |  |
| **Number, and details if known** （how many Science course students etc.） |  |
| **Photography and videography** | **Are you shooting photos?** | □Yes, and we share them with ELSI□Yes, but we cannot share them with ELSI□No, we do not shoot photos |
| **Are you taking video?** | □Yes, and we will publish it later.□Yes, but it is only for the record and we will not publish it. □No, we do not shoot video |
| **If this is a part of an event** | **Event title if the lecture is a part of an event** |  |
| **Venue and the address if it is outside the school** |  |
| **Organiser** |  |
| **Other** | **Other details** |  |

\*The personal information you provide will not be used for any other purpose than this application for a visit.

Please submit this form to:

ELSI PR office

TEL: 03-5734-3163

E-mail: pr@elsi.jp